**Homeowner's Name(s):**

**Property Address:**

**Telephone Numbers: home - cell -**

**Email address: Fax #:**

**Project dates (estimate): start: end:**

**Is a building permit required by the city? If so, do you have it yet? Permit #:**

|  |
| --- |
| **Fence: I want to replace or repair my fence with the following:**  □ **Same height, same location, same color, same shape and same size pickets.** *(If you replace pickets or poles, the new ones need to match the old ones for size, shape, and height. If your fence is stained or painted, the replaced pickets must be painted or stained to match the existing pickets)*  □ **Wooden fence** \_\_ 6 feet \_\_8 feet \_\_\_\_ single picket \_\_\_\_ board on board (privacy)  \_\_\_\_ pine wood \_\_\_\_ cedar wood \_\_\_\_ 4 inch pickets \_\_\_\_ 6 inch pickets  \_\_\_\_ with a top cap \_\_\_\_ with bottom rail (rot board) \_\_\_\_ with post caps  \_\_\_\_ with post ornaments (finials)  \_\_\_\_ square 4’ wooden posts \_\_\_\_ steel posts  \_\_\_\_ posts will be on the inside (facing the back yard) or  \_\_\_\_ posts and rails will show on the outside (facing street/alley)    The proposed color is : \_\_\_ natural wood with clear sealer \_\_\_\_ stain: specify color: \_\_\_\_\_\_\_\_    The gate(s) will be: \_\_\_\_ an electric gate crossing the driveway  \_\_\_\_ a regular 3’ gate opening to the front yard  \_\_\_\_ a regular 3’ gate opening onto the driveway  The location (footprint) will be: \_\_\_\_ the same location as the existing fence  \_\_\_\_ Different than the existing fence. Explain:  **□ Iron fence** \_\_ 6 feet \_\_8 feet \_\_\_\_ with points on top \_\_\_\_ flat rail top  The proposed color is : \_\_\_ black \_\_\_\_ copper color \_\_\_\_slate gray  □ **Vinyl fence** \_\_ 6 feet \_\_8 feet \_\_\_\_ single picket \_\_\_\_ board on board (privacy)  \_\_\_\_ with a top rail \_\_\_\_ with bottom rail \_\_\_\_ with post caps \_\_\_\_ with post ornaments  The proposed color is : \_\_\_ White \_\_\_\_ brown, beige, or tan wood color  The gate(s) will be: \_\_\_\_ an electric gate crossing the driveway  \_\_\_\_ a regular gate opening to the front yard  \_\_\_\_ a regular gate opening onto the driveway |

I have completed this modification request in good faith and it accurately represents the alteration I propose to make. I understand that approval of this application does not authorize me to violate any provisions of the Declaration of Covenants, Conditions, and Restrictions (DCCRs) for my Homeowners Association. I certify that all information and all materials submitted with this request are complete, true and correct. I understand and agree that no work may be performed prior to or in deviation from the terms of the written approval provided by the Architectural Control Committee (ACC) or Board of Directors of the Association.

**Electronic Signature:**

Your “electronic signature” is your name, property address, and email address typed in the fields below.

**Homeowner's Name: Property Address:**

**Homeowner’s Email Address:** **Date:**

**Return ACC form by regular USMail, Fax, or E-Mail to:**

Homeowner Association c/o Village Association Management, LLC

P.O. Box 460057 Garland, TX 75040

Email:[mks@villagemgmt.com](mailto:mks@villagemgmt.com)

Fax: 1-877-568-9199

**To submit color samples, materials samples and/or additional sketches:**

* Mail them with this form, or
* Scan them and attach them to the email message when you send this form, or
* Email a link from the retailer’s or manufacturer’s website showing the product and color.

**This section for Architectural Control Committee (Board of Directors) use only**

|  |  |  |  |
| --- | --- | --- | --- |
| Committee / Board Member Name: | *Date Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_* | ***Approved \_\_\_\_\_\_\_*** | ***Denied \_\_\_\_\_\_\_*** |
| Comments / Stipulations / Additional Information Required: | | | |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_ | | | |
| Committee / Board Member Name: | *Date Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_* | ***Approved \_\_\_\_\_\_\_*** | ***Denied \_\_\_\_\_\_\_*** |
| Comments / Stipulations / Additional Information Required: | | | |
| Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_ | | | |

**Final Inspection performed by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_**

**This completed project \_\_\_\_ does \_\_\_\_ does not comply with the approved plan.**